



Biomedical Waste Management Committee (BMWMC)

Ref No.: COPBELA /BMWMC/2023/01/002

Date: 12/7/2023

MEETING NOTICE

A meeting of the Biomedical Waste Management Committee (BMWMC) is scheduled to be held on 14/07/2023 (Friday) at 11:00 AM in the Director's Office.

Agenda:

1. To review current practices related to biomedical waste segregation, collection, and disposal.
2. To assess compliance with the Biomedical Waste Management Rules, 2016 and related regulations.
3. To finalize training schedules for staff involved in biomedical waste handling.
4. To review documentation, record-keeping, and monthly reporting formats.
5. To discuss/ arrangements with authorized waste disposal agencies and frequency of disposal.
6. To schedule the next committee meeting and outline follow-up actions.

All committee members are requested to attend the meeting on time.

Dr. Shailesh Sharma

Chairperson BMWMC (Director COP BELA)

Director-cum-Member Secretary
Amar Shaheed Baba Ajit Singh Jujhar Singh
Memorial College of Pharmacy
BELA, Distt. Ropar (Punjab)-140 111

1. Dr. Rahul K. Sharma

2. Ms. Punam Gaba

3. Ms. Manpreet Kaur

4. Ms. Navjit Kaur

5. Ms. Ramandeep Kaur

6. Dr. Mamta Arora

Dr. A. S. Kushwah
Member Secretary



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Biomedical Waste Management Committee (BMWMC)

Ref No.: **COPBELA /BMWMC/2023/01/003**

Date: **17/7/2023**

A meeting of the Biomedical Waste Management Committee (BMWMC) was held on 14th July 2023 in the Director's Office under the chairmanship of Professor (Dr.) Shailesh Sharma, Director and Chairperson of the Committee.

Minutes of the Meeting BMWMC (MoM)

S. No.	Agenda	Proceedings/Resolutions
–	Formal Welcome and Introduction	Prof. (Dr.) Shailesh Sharma welcomed all members and outlined the objectives, scope, and tenure of the BMWMC. Dr. A. S. Kushwah, Member Secretary, introduced the institution's mission, vision, and commitment to effective biomedical waste management.
1	Review of current practices related to biomedical waste segregation, collection, and disposal	Existing segregation using color-coded bins was reviewed. Members recommended improved labeling and dedicated collection points in labs.
2	Compliance with Biomedical Waste Management Rules, 2016	Current compliance was found satisfactory. It was suggested to display protocols at prominent locations.
3	Finalization of training schedules	Hands-on training for lab staff and technicians will be scheduled in year 2023.
4	Review of documentation and reporting formats	Monthly reporting formats were approved. The Member Secretary will oversee timely data submission.
5	Arrangements with	The committee agreed to continue the contract with the



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	authorized waste disposal agencies	existing authorized waste handler (Rainbow Environments Pvt Ltd. Mohali, Punjab) and increase the pickup frequency on daily basis.
6	Scheduling of next meeting	Tentatively scheduled for next year 2024, based on member availability and agenda readiness.

Approval of Program Committee meeting of minutes held on 14/7/2023

1. Dr. Rahul K. Sharma

2. Ms. Punam Gaba

3. Ms. Manpreet Kaur

4. Ms. Navjit Kaur

5. Ms. Ramandeep Kaur

6. Dr. Mamta Arora

Dr. A. S. Kushwah
Member Secretary



Dr. Shailesh Sharma
Chairperson BMWMC (Director COP BELA)
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Biomedical Waste Management Committee (BMWMC)

Ref No.: COPBELA /BMWMC/2023/01/004

Date: 17/11/2023

Action Taken Report (ATR) BMWMC

S. No.	Agenda	Action Taken Report (ATR)
1.	Review of current practices related to biomedical waste segregation, collection, and disposal	Color-coded bin system reinforced. Labels updated and separate collection points established in labs.
2.	Compliance with Biomedical Waste Management Rules, 2016	Biomedical Waste Management Guidelines/ protocols displayed at key areas within campus for staff awareness.
3.	Finalization of training schedules	Training sessions for lab staff and technicians initiated from July 2023.
4.	Review of documentation and reporting formats	Standardized formats circulated. Monthly reporting and record-keeping started under Member Secretary's supervision.
5.	Arrangements with authorized waste disposal agencies	Service/contract continued with Rainbow Environments Pvt. Ltd., Mohali. Daily pickup schedule implemented.
6.	Scheduling of next meeting	Next meeting tentatively scheduled for July 2024. Agenda and availability tracking underway.

Dr. A. S. Kushwah

Member Secretary



Dr. Shailesh Sharma

Director-cum-Chairperson BMWMC (Director)
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